



Dr. David Clendening  
Superintendent

Dr. Brooke Worland  
Assistant Superintendent

Ms. Tina Jobe-Gross  
Chief Financial Officer

Mr. Matt Sprout  
Executive Director of Technology

Mr. Benji Betts  
Executive Director of Operations

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## Transfer Tuition Criteria and Procedure 2025 - 2026

Franklin Community Schools recognizes its position as a growing district, and furthermore realizes the very distinct possibility that parents and students from outside our district may have an interest in attending our schools. As a result, we have developed this Tuition Criteria and Procedure policy.

### Procedure

Parents living outside the boundaries of the Franklin Community Schools district who wish their child(ren) to attend Franklin Community Schools must complete the application for transfer tuition status and **return to the superintendent located at the Administration Office, 998 Grizzly Cub Dr., Franklin, IN 46131 or email to Natalie Campbell at [campbelln@franklinschools.org](mailto:campbelln@franklinschools.org)**.

Applications will be processed as received and parents will be notified within thirty (30) days of the written request as to the recommendation of the school administration. **The final deadline for application submission will be up to one (1) month after the start of each semester.**

**Deadline for 1<sup>st</sup> Semester: September 8, 2025**

**Deadline for 2<sup>nd</sup> Semester: February 6, 2026**

**Along with the application, please provide proof of residency (utility bill, bank statement, etc.) that is dated within 60 days of application and shows your name and home address.**

### Criteria

The superintendent may deny a request for a student to transfer to Franklin Community Schools if the student has been suspended or expelled during the twelve (12) months preceding the student's request to transfer under this section:

- 1) for ten (10) or more school days;
- 2) for a violation under IC 20-33-8-16 (possession of firearms, deadly weapons, or destructive devices)
- 3) for causing physical injury to a student, a school employee, or a visitor to the school; or
- 4) for a violation of a school corporation's drug or alcohol rules.



For Office Use Only

Date Received: \_\_\_\_\_

Approved \_\_\_\_\_ Denied \_\_\_\_\_

**Application for Transfer Tuition  
2025 – 2026**

Parent, Guardian or Custodian: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City Zip

School of Residence District: \_\_\_\_\_ Phone: \_\_\_\_\_

	Student Name	Date of Birth	Attend FCS Last School Year (Yes or No)	Grade level for 2025-2026	SCHOOL TO ATTEND
					<u>Elementary: (K-4) Rank Top 3 Choices (1-2-3)</u> <u>Secondary: Choose by grade level</u>
1)					ELEMENTARY (K-4) Mark Choices as 1-2-3 ___Creekside ___Needham ___Northwood ___Union ___Webb  ___CBIS (5-6) ___FCMS (7-8) ___FCHS (9-12)  ___Virtual School (K-12)
2)					ELEMENTARY (K-4) Mark Choices as 1-2-3 ___Creekside ___Needham ___Northwood ___Union ___Webb  ___CBIS (5-6) ___FCMS (7-8) ___FCHS (9-12)  ___Virtual School (K-12)
3)					ELEMENTARY (K-4) Mark Choices as 1-2-3 ___Creekside ___Needham ___Northwood ___Union ___Webb  ___CBIS (5-6) ___FCMS (7-8) ___FCHS (9-12)  ___Virtual School (K-12)

1. Why are you seeking tuition status in Franklin Community Schools?

\_\_\_\_\_

\_\_\_\_\_

2. Has the student ever been subject to disciplinary action related to school suspension, expulsion or attendance in the last twelve (12) months? If so, please state the reasons for that action, the date(s) of occurrence(s), and the discipline carried out by the school.  
 \_\_\_ Yes \_\_\_No

\_\_\_\_\_

\_\_\_\_\_

In submitting this application, I am indicating that I understand the conditions of possible enrollment of my child as a tuition student in Franklin Community Schools. I understand that the School Corporation reserves the right to review annually continued placement of my child who is admitted to FCS. **Further, I am responsible for transportation of my child to and from school.**

**Deadline for 1<sup>st</sup> Semester: September 8, 2025. Deadline for 2<sup>nd</sup> Semester: February 6, 2026.**

I understand that final approval of the application is subject to approval by the superintendent of Franklin Community Schools.

\_\_\_\_\_

Parent Signature

\_\_\_\_\_

Date