

Procedure for Early Entrance into Kindergarten or 1st Grade
Franklin Community School Corporation
(as found in FCSC School Board Policy and Administrative Guidelines)

5112 - ENTRANCE REQUIREMENTS

The Board of School Trustees shall establish student entrance requirements which are consistent with Indiana law and sound educational practice and which ensure equitable treatment and proper placement.

A. Kindergarten

Each child of legal settlement shall be eligible for Kindergarten providing that he/she has attained the age of five (5) on or before August 1st. This requirement shall also apply to children who transfer into the School Corporation and who may have attended private or public kindergarten in another locality.

B. First Grade

If a child seeking to enroll in first grade has not attended kindergarten, the Superintendent or his/her designee shall make a determination as to whether the student will enroll in kindergarten or first grade based upon the assessment model found in the administrative guidelines (see AG [5112C](#)).

The Superintendent shall establish administrative guidelines which ensure compliance with State law, proper documentation of birth as well as a certified copy of any custody order or decree, appropriate screening, placement, and periodic assessment of children in kindergarten and first grade programs, and certification that proper immunization is completed or in process. These guidelines shall also include an appeal procedure for early entrance to kindergarten or first grade that is in accordance with any guidelines promulgated by the State Department of Education.

Administrative guidelines should also be established to ensure that students enrolling in the Corporation for the first time, at whatever level, submit the proper documentation and that records are promptly transferred. Any indication that a student might be a missing child should be reported immediately to the Superintendent who, in turn, shall communicate with the appropriate authorities.

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5112C - APPEAL FOR EARLY ENTRANCE TO KINDERGARTEN OR FIRST GRADE

Children of legal settlement who have not attained the age of five (5) by August 1st shall not be eligible for entrance into the kindergarten program unless the parents submit an appeal. Such an appeal is to be submitted to the Superintendent no later than July 15th. Students moving in from another State's accredited program will be allowed entrance into school.

Prior to making any decision on early entrance, the following criteria will be considered:

- A. Child should be five (5) on or before September 1st.
- B. Child must receive superior ratings on the kindergarten screening.
- C. Child's social maturity is at least equal to the fifth year birth date.
- D. Child's eye-hand coordination, manual dexterity, etc does not limit participation in the kindergarten program.
- E. In the Superintendent's opinion, additional support documentation indicates readiness.